

CAROLINE HARADER

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EDUCATION

Columbia College Chicago, Chicago, IL **Bachelor of Arts**, Comedy Writing, Minor in Radio Production | **May 2023**

GPA 3.8 | Dean's List

Honors: Dean's Scholarship, Columbia Scholar Award

Programs: Comedy Studies at The Second City, Semester in LA

WORK EXPERIENCE

Stephenson Family, Los Angeles, CA

July 2023 – Present

Full-time Nanny

- Facilitate developmental milestones through creative education and caretaking.
- Integrate STEM and ECE practices into play, promoting communication and creativity.
- Manage cooking, field trips, playdates, and household maintenance during a 50-hour workweek.

WCRX FM, Chicago IL

September 2022 -

Podcast Creator/Producer/Host

January 2023

- Produced and hosted weekly interviews on diverse topics, delivering timely half-hour episodes.
- Utilized ProTools and Adobe Audition for high-quality audio production.
- Designed and maintained the show's website, aligning with branding and content themes.
- Expanded audience reach to 1.8K listeners through strategic web tools and social media promotion.

Cindy's Rooftop, Chicago IL

July 2022 – January

Host

2023

- Optimized seating for over 150 guests daily, enhancing capacity and revenue.
- Ensured prompt table turnover to accommodate reservations and waitlist guests.
- Coordinated between front-of-house and kitchen teams for seamless service transitions.

Camp Don Bosco, Carnation WA

June 2017- August

Nature Specialist

2018

- Developed engaging, hour-long environmental science lessons aligned with ECE guidelines.
 - Supported cabin leaders by managing daily tasks and resolving camper and staff challenges.
 - Fostered a fun and educational environment through problem-solving and adaptability.
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ADDITIONAL EXPERIENCE

Writer/Director/Editor, #StoptheSpermicide PSA, Columbia College Chicago & Planned

November-December

Parenthood of IL

2022

- Collaborated with PPIL, workshopped scripts with PP's social media marketing manager for impactful messaging.

Writer/Interview Coordinator, *On the Backs of Salmon* Short Documentary, IMAX Big Picture & February 2017

Ballard Filmmaking - **Awarded Northwest Regional Emmy for Best Writing Short-Form Non-fiction.*

- Conducted interviews and crafted scripts for filmed segments.
 - Contributed throughout filming to ensure the story was told effectively and accurately.
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SKILLS

Professional: Communication, Collaborative Teamwork, Leadership, Flexibility, Attention to Detail, Multitasking, Customer Service

Production: Script/Ad Writing, Script Coverage, Call Sheet and Shooting Schedule Preparation, Transcribing, Audio Production

Technical: Adobe Creative Suite, ProTools, Squarespace, Wix, Microsoft Office, Google Workspace, Final Cut Pro, Final Draft, OpenAI